

WARREN COUNTY COMMISSIONERS MEETING
MONDAY DECEMBER 4, 2023

Commissioners present for the meeting: Clay Andrews, Craig Greenwood, John Comer.

Also, In Attendance:

Public: Daniel Griffin, PHI Cares; Ben Dispennett, LEDO Director; Jim Prescott, Tenaska; Shane Kelleher, Janssen & Spaan; Diane Hubbard, behalf of Congressman Baird; Pam Krzystof; Lyn Martin; Tom Witsman; Clint Fink; Alexis Grimes; Gloria Hoffa; LeAnn Conrad.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Charity Perigo, County Attorney; Jud Barce, County Attorney; Matt Herndon, Highway Superintendent; Jenny Hobaugh, Highway Department; Anthony Pruitt, Sheriff; Phil Astell, EMA Director; Greg Robison, LEPC; Adam Hanthorne, EMA Director elect; John Kuiper, Zoning Director; Jill Wilson, HR Director; Andrew Warrick, Health Department; Sharon Hutchison, Council/Grant Writer (remote).

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Ordinance Reestablishing Endorsement Fee Auditor Plat Fund added. Craig Greenwood made a motion to approve the agenda with a second from John Comer, all voted in favor.
 - b. Craig Greenwood made a motion to approve the November 20, 2023 Commissioner Meeting Minutes with a second from John Comer, all voted in favor.
 - c. Craig Greenwood made a motion to approve the November 20, 2023 – December 4, 2023 Accounts Payable Claim Dockets with a second from John Comer, all voted in favor.
 - d. Craig Greenwood made a motion to approve the November 22, 2023 payroll with a second from John Comer, all voted in favor.
 - e. Highway – Herndon stated electronic signs have been placed, Greenwood stated appreciations.
 - f. Bridge Inspection, Janssen & Spaans – Hobaugh presented the contract to the commissioners and stated the State has approved the contract. Shane Kelleher, Janssen & Spaans stated the IDOT rates remain unchanged. Clay Andrews made a motion to approve the 2024 Bridge Inspection Contract with Janssen & Spaans seconded by John Comer, all voted in favor.
 - g. 2024 PHI Cares Contract – Daniel Griffin, PHI Cares Air Ambulance stated St Vincent/Ascension partners with PHI. Griffin explained the contract and program stating funding stays in the community for supplies through Ascension. John Comer made a motion to approve the PHI Cares 2024 contract seconded by Craig Greenwood, all voted in favor.
 - h. Property Maintenance, Crary – Clay Andrews opened the Property Maintenance and UBO Hearing. Ingrid Barce explained the progress that has been reported by John Kuiper, Zoning Director. Alexis Grimes stated work continues with cleanup and repairs. Discussed a timeline. Craig Greenwood made a motion to release the Crary Property Maintenance with the understanding the property will have a spring inspection seconded by John Comer, all voted in favor.
 - i. UBO, Hoffa – Barce inquired if letter was received. Hoffa stated she received the letter and is working on the property currently. Kuiper stated since November 1st a new roof and cleanup but still a lot of work remains. Discussed future plans for the home and continued to work on the home located a 1301 S River Road. Hoffa stated difficulties with renters after her husband passed. Barce requested a timeline. Hoffa stated she will continue to work on the home. John Comer made a motion to extend 90 days to March 4th 90 seconded by Craig Greenwood, all voted in favor. Barce will send a letter to remind Hoffa of the date. Clay Andrews closed the hearing.
 - j. Ordinance to transfer sirens to Hanging Rock and Pine Creek Church Camps – Craig Greenwood made a motion to approve Ordinance #2023-1204A Transfer Sirens to Hanging Rock and Pine Creek Camp seconded by John Comer, all voted in favor.
 - k. ADA & Title 6 Review – Jill Wilson, ADA /Title VI, explained the Title VI Implementation plan. Clay Andrews made a motion to reaffirm the ADA and Title VI policies seconded by John Comer, all voted in favor.
 - l. Ordinance Regulating On-Site Sewage Systems – Andrews explained the State Code changes that required updating the Ordinance. Andrew Warrick, Health Department, explained the Health Board has approved the updates. Barce will advertise the Ordinance. John Comer made a motion to approve Ordinance #2023-1204B seconded by Clay Andrews, all voted in favor.
 - m. County Pasture Rent and Repairs – Discussed fence repair costs, rent cost compared to fence cost. Discussed the Purdue rental rates, \$30/head, Purdue \$100-\$200/cow, calf pair. Clint for the past 25 years the rent has not changed. Tabled until next meeting.
 - n. Cell Phone Policy/Stipend – Reimbursement – Discussed and tabled.
 - o. Ordinance to Establish Real Proper Auditor – Clay Andrews made a motion to approve Ordinance #2023-1204C increase the Auditor Plat Fee to \$10/parcel seconded by John Comer, all voted in favor.
4. Old Business:
 - a. 2024 County Board Appointments – Discussed boards.
 - b. EMA Director – Andrews explained Phil Astell, EMA Director, will be retiring as of 12/31/2023. Clay Andrews made a motion for Adam Hanthorne to fill the EMA Director position 1/1/2024 seconded by John Comer, all voted in favor.
5. Department Head:
 - a. Jill Wilson, HR Director – Wilson explained Health Insurance Open enrollment has ended and working on finalizing.
 - b. Anthony Pruitt, Sheriff – Sheriff Pruitt explained Security Automation Systems has installed the new board and is working on finalizing the complete install. The Jail second dryer has been ordered to replace last original

dryer. As previously discussed, the dryer is \$5,028.48 and will be paid from the Misdemeanant Fund which has Council approval. The K-9 Deputy will leave 1/1/24 for training with the new K-9. The K-9 vehicle should arrive this week from outfitting. This will be a 4-week training with the K-9. December 8th will be the annual Shop with a Cop and donations can be made at the Jail.

- c. Phil Astell, EMA Director – Astell stated the sirens will be tested again tomorrow at 10 a.m. Hoping to finally resolve the ongoing siren issue.
- d. Matt Herndon, Highway Superintendent – Herndon inquired about the insurance issue with the guardrail on 900W. Barce stated she has been working on this but the communication from the insurance company has been limited.
- e. Robin Weston-Hubner, Auditor – Weston-Hubner stated Fall Tax Settlement has been disbursed to the taxing units.

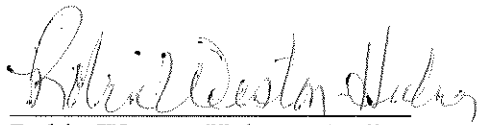
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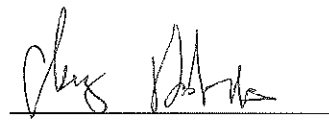
- a. Ben Dispennett, LEDO Director – Dispennett stated he has been working with OKRA on Next Level process. Work continues with local internet providers. The State has programs to help with getting the internet to locations. Broadband task force will be meeting to discuss this. Greenway project discussed a few years ago, Wabash River Greenway, project is beginning. Discussed the best way to invoice the County. The funds for this project will come from Town of Williamsport, Community Foundation, State and County. Clay Andrews made a motion to approve \$200,000 payment to LEDO from Fund 4918 for the County Share of the Greenway Project seconded by John Comer, all voted in favor. Dispennett will invoice the County for this. JOINK is looking to lease land for a small building to house electronics, generator, etc. Discussed locations.
- b. Morehouse – Andrews explained the home will be down this week which was approved previously. Mr. Morehouse inquired about the house remaining. Barce explained the UBO was decided previously and the home just be removed. Clay Andrews made a motion to change from Gregg Construction to NAG Excavating for \$11,000 to demolish Morehouse UBO seconded by John Comer, all voted in favor.

Next Commissioner meeting December 18, 2023 @ 8:30 a.m.

There being no further business John Comer made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews, President


David Craig Greenwood, Vice President


John Comer